

## BC SOCIETY ACT

### BYLAWS

### OF

### SURREY LACROSSE ASSOCIATION S0010604

## BYLAWS

INCORPORATED 1973;  
Amended 2007, 2018, 2019, 2021, 2022

#### BYLAW I – MEMBERSHIP

- (1) The *Members* of the *Society* shall be the subscribers to the Constitution and Bylaws and those persons admitted as *Members* by the Executive Board of Directors (defined in Bylaw V and hereafter referred to as the “*Executive*”).
- (2) Application for membership in the *Society* shall be open to any parent or guardian of boys and girls who are registered with the Surrey Lacrosse Association and any sponsor of any League team playing under the auspices of the *Society* as well as any and all executive members, coaches, managers, referees, time-keepers and other authorized game officials participating in and with the *Society*; and all applications for membership shall be submitted to the *Executive* and upon approval by the *Executive* the applicant shall become a member.

#### BYLAW II – MEMBERSHIP FEES

Fees shall be payable by *Members* in such amount and in such manner and at such time as may be provided from time to time by the *Executive*.

#### BYLAW III - WITHDRAWAL AND EXPULSION

- (1) Any member who desires to withdraw from membership in the *Society* may notify the *Executive* to that effect and on receipt by the *Executive* of such notice the member shall cease to be a member.
- (2) The *Executive* may at any time when all of the members of the *Executive* (other than an elected Officer or appointed Director who might be the member concerned), are of the opinion that a member is not acting in the best interests of the *Society*, by resolution without notice to such member, declare that the said member shall stand expelled from membership in the *Society* as and from the date stated in such resolution.

#### BYLAW IV - MEETINGS

- (1) The Annual General Meeting shall be held between September and November, in each year at such place and time as may be determined by the *Executive*.

- (2) Other meetings of the *Members* may be convened by order of the *Executive* at such time and place as may be determined by the *Executive*.
- (3) Notice of the time and place of all meetings and the general nature of the business to be transacted shall be communicated in any manner permitted by these Bylaws to each member at least seven (7) days before the holding of the meeting:  
  
PROVIDED always and subject to the provisions of the *Societies Act* that meetings of *Members* either general or special may be held at any time or place without such notice if each of the *Members* either consents to the holding of the meeting or is present thereat. *Members* may also by writing waive notice of General or Special Meeting of the *Members*.
- (4) Whenever under the provisions of these Bylaws of the *Society*, notice is required to be given; such notice may be given either:
  - electronically by posting on the *Society* internet website and by e-mail to the member, officer or director; or
  - personally; or
  - by telephone; or
  - by depositing the same in a Post Office or public letter box by pre-paid post addressed to the member, officer or director; or
  - by effecting delivery of written notice in any other way to his or her address as the same appears on the books of this *Society*.
- (5) No error or omission in giving notice of any Annual General Meeting or Special Meeting or any such adjourned meeting shall invalidate such meeting or make void any proceedings taken thereat.
- (6) A quorum for the transaction of business at any meeting of *Members* shall consist of not less than ten (10) percent of the active membership.
- (7) Any meeting of the *Society* or of the *Executive* may be adjourned to any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment.
- (8) The procedure at any meeting shall be as set out in Roberts Rules of Order.

#### BYLAW V – EXECUTIVE BOARD OF DIRECTORS

- (1) The affairs of the *Society* shall be managed by an Executive Board of Directors of not less than six (6) and not more than thirty (30) members. The *Executive* shall consist of elected *Officers* (officers of the *Society* defined in Bylaw VI), Governors of Senior Teams and appointed *Directors*. No member of the Executive Board of Directors shall be remunerated for being or acting as an Officer/Governor/Appointed Director. An executive member shall be reimbursed for all necessary and verifiable expenses, as approved by a majority of the voting executive, which have been reasonably incurred while engaged in the affairs of the Surrey Lacrosse Association.
- (2) Each *Officer* shall hold office as outlined in Bylaw V (5), after s/he has been elected or been appointed as aforesaid, or until his/her successors shall have been duly elected and qualified. *Officers* of the *Executive* shall be eligible for re-election if otherwise qualified. The election may be by a show of hands by the *Members* present, unless a ballot is demanded by the *Members* present.

- (3) *Directors* should be appointed by the elected *Officers* within two months of the Annual General Meeting and will hold office for one year until the next Annual General Meeting. The Head Referee Director Position(s) may be filled by a Member who is 16 or 17 years of age, if that individual is deemed to be the best qualified candidate for the position.
- (4) The *Executive* may exercise all such powers and do all such acts and things as the *Society* is by its constitution otherwise authorized to exercise and do.
- (5) The qualifications for a member of the *Executive* shall be coincident with his qualifications for membership in the *Society*. A member of the *Executive* shall cease to be a member of the *Executive* at the time he ceases to be a member of the *Society*.

To create an alternating change in leadership to provide consistency of direction and leadership. (Voting year references calendar year of the AGM)

President – 2 years (elected even year)

1st Vice President (BOX) – 2 years (elected odd year)

1st Vice President (FIELD) – 2 years (elected even year)

2nd Vice President (BOX) ) – 2 years (elected even year)

2nd Vice President (FIELD) - 2 years (elected odd year)

Secretary – 2 years (elected odd year)

Treasurer – 2 years (elected even year)

- (6) If any member of the *Executive* shall resign his office, the *Executive* may declare his office vacated.
- (7) Vacancies on the *Executive* however caused, may so long as a quorum remains in office be filled by the *Executive* from among the *Members* of the *Society*, if they shall see fit to do so; otherwise such vacancies shall be filled at the next Annual Meeting of the *Members* at which said meeting the *Officers* for the ensuing period would normally be elected, but if there is not the quorum, the remaining members of the *Executive* shall forthwith call a meeting of the *Members* to fill the vacancies.
- (8) Fifty (50%) per cent of the *Executive* present form a quorum for the transaction of business. No formal notice in person of any meeting shall be necessary if the entire *Executive* are present or if those absent have signified their consent to the meeting being held in their absence. Meetings of the *Executive* may be formally called by the President or in his absence by the 1<sup>st</sup> Vice-President.
- (9) Questions arising at any meeting of the *Executive* shall be decided by a majority of votes. In case of an equality of votes, the Chairperson in addition to his original vote shall have a second or casting vote.
- (10) A Resolution in writing signed by all members of the *Executive* personally shall be as valid and effectual as if it has been passed at a meeting of the *Executive* duly called and constituted.
- (11) The *Executive* shall hold a meeting within thirty (30) days of the date fixed for the holding of the Annual General Meeting.

BYLAW VI- OFFICERS AND COMMITTEES

- (1) The Officers of the *Society* shall be elected members of the *Executive* and shall be as follows
- President
  - 1st Vice President (BOX)
  - 1st Vice President (FIELD)
  - 2nd Vice President (BOX)
  - 2nd Vice President (FIELD)
  - Secretary
  - Treasurer
- (2) The *Executive* may from time to time appoint further Directors, professional consultants, committees and agents and authorize the employment of such other persons as they may deem necessary to carry out the objectives of the *Society*, and such Directors, professional consultants, committees, agents and employees shall have such authority and shall perform such duties as from time to time may be prescribed by the *Executive*.

BYLAW VII - BORROWING POWERS

The *Society* may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issuance of mortgages or debentures, but none of these powers shall be exercised except in accordance with the provisions of the Bylaws of the *Society*, and such mortgages and debentures shall not be issued without the sanction of an extraordinary resolution passed by a two-thirds (2/3) majority vote at a General Meeting of the *Society*.

BYLAW VIII - AUDITS AND ACCOUNTS

The accounts of the *Society* shall be audited at the end of each fiscal year and the *Executive* shall from time to time appoint an auditor or auditors to hold office for such period as the *Executive* may determine.

BYLAW IX - SEAL

The *Executive* may adopt a seal which shall be the common seal of the *Society* and may from time to time by resolution, provide for its custody and use

BYLAW X - AMENDMENTS

Amendments or alterations to the Constitution may be made at a duly constituted General Meeting by a majority vote of the *Members* present. The Secretary must receive specific notice in writing of the proposed amendments or alterations thirty (30) days prior to the date of the General Meeting. The Secretary shall communicate proposed amendments or alterations to each member fifteen days prior to the General Meeting.

Amendments or alterations to the Bylaws may be made at any meeting of the *Executive* and must receive the approval of the majority of the *Executive*.

BYLAW XI – BOOKS AND RECORDS

The *Executive* shall cause all necessary books and records of the *Society* required by the Bylaws of the *Society* or by any applicable statute or law to be regularly and properly kept.

BYLAW XII – INSPECTIONS OF BOOKS AND RECORDS

The *Executive* shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the *Society* or any of them shall be open to the inspection of *Members* not being members of the *Executive*, and no member (not being a member of the *Executive*) shall have any right of inspecting any account or book or document of the *Society* except as conferred by law or authorized by the *Executive* or by resolution of the *Members*, whether previous notice thereof has been given or not.

BYLAW XIII – DEFINITIONS

In these Bylaws words designated as the masculine and singular shall be deemed to import and include the feminine and plural.

BYLAW XIV – OPERATIONS

The operations of the *Society* are to be carried on in the City of Surrey, in the Province of British Columbia. This provision was previously alterable. [This item moved from the Constitution per new Society Act requirements]